



ORISSA POWER TRANSMISSION CORPORATION LIMITED
(A Government of Odisha Undertaking)
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File No. AW-Code-I-01/2006/2487

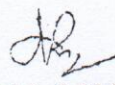
Date, 13.02.2012

OFFICE ORDER.

The Management of OPTCL has been pleased to adopt Government of Orissa Finance Department Office Memorandum No. CS-II-32/2011-51861/F dt. 07.12.2011 to extended the benefit of 15 days paternity leave to its employees as here under.

- i) A male member in service of OPTCL with less than two surviving children can avail paternity leave for a period of 15 days during the confinement of his wife for childbirth, i.e. up to 15 days or up to six months from the date of delivery of the child.
- ii) During such period of 15 days, he shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- iii) The paternity leave may be combined with leave of any other kind.
- iv) The paternity leave shall not be debited against the leave account.
- v) If paternity leave is not availed of within the period as specified in para (i) above, such leave shall be treated as lapsed.

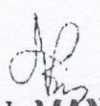
- Note:- 1. The paternity leave shall not normally be refused under any circumstances except in case of exigencies of service of the employee as decided by OPTCL from time to time.
2. Necessary insertions of the aforementioned provision under the leave rules shall be made in due course.


ASST. GENERAL MANAGER (HRD)-I

Memo No. 2488(120)

Dt. 13.02.2012

Copy to All C.G.M.s/All Sr. G.Ms/ All G.Ms/All D.G.Ms/ All AGMs/ All Managers/ All Branch Officers of (Hd. Qrs.) Office/ Sr. PS to CMD/P.S to Director (Finance)/P.A to Director (HRD)/P.A to Director (Engineering) for information and necessary action.


ASST. GENERAL MANAGER (HRD)-I